

# **Palm Coast Flagler County Alumnae Chapter**

## **Delta Sigma Theta Sorority, Inc.**

### **EXECUTIVE BOARD MEETING (VIA ZOOM)**

March 31, 2026

**The Meeting was Called to Order at 6:02 pm.**

**Quorum** established at 12 in attendance as of 6:02 pm (*34 Executive Board officers*).

**Prayer** by Chaplain, Soror Sandra Matthews.

**Adoption of the Agenda:** Adopted with no amendments.

**Adoption of the Minutes of the Last Meeting:** Corrections noted.

#### **Corresponding Secretary's Report: Soror Jennifer Harris**

Soror Harris gave report of the correspondence received via US mail and Email for the period of March 7<sup>th</sup> through 31<sup>st</sup>. Please submit newsletter articles by 4/05/26. There were no comments or questions.

#### **Chapter President's Report: Soror Kimberly Smith**

- **National Headquarters' Updates:**
  - Soror Smith encouraged Members to read Delta Digest emails.
  - The Delta Store has officially reopened.
- **Southern Region Updates:**
  - Memorial Observance information has been requested, and Second VP will submit by deadline.
  - Centennial Court donation requested.
  - 2026 Regional Slate of Candidates has been posted.
- **Chapter updates:**
  - Sisterhood Month activities were all successful and the Membership Services committee thanked them for all their efforts.
  - May Week Committee is being formed, and co-chairs are Sorors Derby Johnson and Twyla Prindle.
  - June chapter meeting will be in-person in Putnam County; location to be announced.
  - Policy and Procedures committee takeaways.
  - Scholarship donation by Soror Chonta Haynes will be refunded.
  - Leadership tidbit: We are not made for darkness.

#### **First Vice President: Soror Miriam Hughey-Guy**

Soror Hughey-Guy gave verbal report of the three items she researched which includes community service opportunities in Palm Coast; St. Johns and Putnam counties. St. Paul Church has an outreach ministry that needs assistance; Putnam County monthly collection of toiletries for students at St. Johns River State College. The suggested DID training topic is Chapter Management; in person or virtual session to be planned for the fall. The storage unit price has increased, and the committee is checking for less expensive units. We have two 10x10 units at present.

**Membership Services:** Soror Hughey-Guy encouraged Sorors to support the Sisters Keeper initiative and follow Sisterhood Month calendar. She stated there are 94 members who are celebrating Deltaversaries for the month of April 2026. A joint Deltaversary celebration is being coordinated for April 18<sup>th</sup>. Soror Hughey-Guy recognized birthdays, achievements, prayers, and condolences. She stated the end of the year nomination jot form for chapter awards is posted and the charter bus to Atlanta is no longer being considered. She stated that Soror Twyla Prindle will represent the MSC on the Technology Committee. The committee is working

on End-of-Year Retreat and recognitions. The month of April is Deltaversary month for all lines and ideas are welcome.

### **Second Vice President: Soror Lasherica Jefferies**

Soror Jefferies stated that May Week is already approved on our chapter calendar and will take place May 3–9. The Co-chairs are collaborating with the committee on the phase of finalizing the schedule of events; Tuesday, 5/5 – Social Action: Law & Borders; Wednesday, 5/6 – Physical & Mental Health: The Intersection of Faith & Mental Health; Thursday, 5/7 – International Awareness & Involvement: Human Trafficking Awareness; and date to be determined, Economic Development: Recorded Sessions from Career Fair. A reminder that Committee Report Forms are due the Monday before Executive Board. The Putnam County Health Department is hosting a Community Baby Shower on May 16th from 11:00 AM to 2:00 PM at the Family Life Center in Palatka. There is no cost to attend. This event is designed for expectant mothers and mothers with an infant under age one, and fathers are encouraged to attend as well. The purpose of the event is to support families in our community, which aligns with our commitment to service and our programmatic priorities. The baby shower will include local exhibitors, emergency vehicle displays, vendor raffles, and learning sessions, each with its own raffle prize. Our Chapter has been invited to participate by hosting a table or by providing resources for families. If approved, the Program Planning and Development Committee will coordinate our involvement. Soror Jefferies gave definition of What Are Actionable Items? Actionable items are parts of a committee report that describe specific actions the Chapter or Executive Board needs to take. These are tasks that require: a vote, approval, a decision, or follow up. If it is something the chapter must do, decide, or approve, it is an actionable item. If it is just information, it should be placed in the Report Details section.

- **Risk Management:** The volunteer application for Soror Lania Carter-Johnson has been reviewed and approved; she is now fully clear to participate in our youth programs.

### **Financial Secretary's Report: Soror Sadie Milliner-Smith**

Soror Milliner-Smith gave the report of receipts/income for the month of March 2026. Grand total receipts are \$2,937.00 (\$353 membership dues and \$2,584 Virtual 5K).

### **Treasurer's Report: Soror Lalita Thomas**

Soror Thomas gave the report on revenue and expenses she received for the month of March 2026. Bank balance is \$52,366.98 and check book balance is \$45,921.36. Disbursements were \$1507.29 to include a scholarship payout to recipient.

- **Budget & Finance:** The Finance Team has reviewed all financial reports and budgets. There are issues with reloadable cards as there will be additional fees accessed. There has been no action to secure a card yet.

### **Programmatic Thrusts Committee Reports:**

- **Economic Development: Soror Chonta Haynes**
  - Soror Haynes gave report on the Career Workshop on March 28. . The After-Action Report has been submitted. The only expense was \$79.63 for food. It was high-community impact at minimal costs, however, not enough community participation. Job employment and support, tools and strategies, economic entrepreneurship, and wholistic support with the clothes closet. The full report is on the Members Portal to view surveys and lessons learned.

### **Educational Development: Soror Yvette Jones**

- Soror Jones reports that Flagler DADG celebrated Women's History Month and there was discussion on the ups and downs of careers. St. Johns and Putnam counties did not meeting due to Spring Break for participants.

### **International Awareness and Involvement: Soror Claire Taylor**

- Soror Taylor reported that the After-Action Report for virtual 5K will be submitted by 4/4/2026. \$2584.00 funds were raised to go to birthing center in South Africa. Human Trafficking Awareness will be the May Week presentation by the committee.

**Physical and Mental Health: Soror Lasherica Jefferies for Soror Stephanie Wellon**

- The committee is requesting to reschedule two webinars: Know your numbers, May 5th or 12th from 6:30-7:30; The Intersection Between Faith and Mental Health, during May Week, 6:30 to 8 pm. The Committee Needs approval to promote raffle for personalized gift basket and announce the winner on 4/15/26.

**Political Awareness & Involvement/Social Action: Soror Camille Beliard**

- Soror Beliard reports that the Social Action webinar scheduled for 7 pm April 12th is finalized. She encouraged Sorors to attend and get others to tune in also.

**Arts & Letters:** No report.

**Fundraising: Soror Claire Taylor** - Soror Taylor says the committee discussed fundraising plans for the year and identified potential locations. She talked about the partnership with St. Johns Clothing Store, 5% of all sales for a specified time. Will need to submit application and get approved through DREF. Sending out a letter to family and friends asking for donations of \$1 and up. The Fundraising Committee meeting focused on planning a gospel concert as their fall event, with discussions about venue selection, talent booking, and marketing strategies. The committee reviewed their current perfume fundraiser, which has 297 bottles remaining to sell, and discussed the success of their recent virtual 5K fundraiser that raised \$2,549.30. Several members shared ideas about increasing member participation, including creating a talent database and implementing a town hall meeting to gather more input from the full chapter of 115 members. The committee also addressed the need for better documentation of chair roles and responsibilities, with Claire agreeing to create a job description for the fundraising co-chair position.

**Ad-Hoc:** Soror Chonta Haynes reports the current sales are slow and 31 bottles remain to receive \$10,000. The committee members called individual Sorors as encouragement for motivation. From January to March, we have 55 bottles sold. January 11; February 30; March 14 which is less than 10% participation with the 3-bottle request. The committee will continue to request that each Soror buy or sell 3 bottles to complete this project.

**Heritage & Archives:** No report.

**Internal Audit:** No report.

**Policies and Procedures: Soror Alicia Washington** - The remaining proposals were presented on March 7<sup>th</sup> and clarified on March 15<sup>th</sup> with committee members. The amendments will be posted to the chapter website and will be noticed at this Saturday's chapter meeting.

**Protocol & Traditions/Rituals and Ceremonies: Soror Jennifer Harris** - Soror Harris stated the committee has reviewed the code of ethics of the organization and she gave summary of expectations and responsibility of each Member. The committee wants to provide emphasis on code of ethics and ceremonial table set up at Saturday's chapter meeting. The committee has set a date to inventory the Unit on Saturday May 9, 2026, at 11am.

**Scholarship: Soror Tiffany McKinney** - Soror McKinney stated the committee reviewed scholarship applications for St. Johns and Putnam, 8 students applied: The committee will offer \$500.00 scholarships to the following students: Charnell Cue, Palatka Jr-Sr. High School, 4.28 GPA planning to attend Florida A & M University majoring in nursing; Preston Washington, Crescent City Jr-Sr High School, 4.74 GPA - University of Florida majoring in Mechanical Engineering; Valissa Thomas, Palatka Jr.-Sr. High School, 4.13 GPA - Majoring in Biology; Jahzara Fields, Palatka Jr. - Sr. High, 4.01 GPA - University of Alabama majoring in Biology; E'Niya James, Q.I. Roberts Jr-Sr High School, 4.65 GPA, University of North Florida pursuing a Bachelors of Science Degree; and Taryn Lee, Q.I. Roberts, 4.54 GPA - Virginia Tech studying architecture.

Scholarship Award Distribution Dates: May 6, 2026 – Flagler Palm Coast High School, May 7, 2026 – Matanzas

High School, May 14, 2026 – Crescent City High School (held at Miller Intermediate School), May 19, 2026 – Palatka High School and May 21, 2026 – QI Roberts.

**Sergeant at Arms:** No report.

**Technology: Soror Ranata Wright** - It was discussed about cleaning up emails and members only portal. Will do an FYI on chapter website at Saturday's meeting.

**Unfinished Business:** None

**New Business:** Chapter President Kimberly Smith called for Motion for Chapter to participate in Community Baby Shower - Soror Jefferies moved that the chapter approve participation of the Department of Health's Community Baby Shower on May 16, 11 am to 2 pm led by program planning and development committee. No funds from chapter and will be supported by individual donations from Members. 9 YES, 0 NO; motion passes.

**Announcements:** Soror Derby Johnson asked for prayer for her sister and for support to the Men of Omega Psi Phi, Omicron Omicron chapter fundraiser on April 16<sup>th</sup>.

**With no further business to discuss the meeting was adjourned at 7:56 pm.**

Respectfully submitted,



Soror Kathy Wright  
Recording Secretary

Attendance:

- |                         |                      |                       |
|-------------------------|----------------------|-----------------------|
| 1. Kimberly Smith       | 7. Jennifer Harris   | 13. Claire Taylor     |
| 2. Miriam Hughey-Guy    | 8. Chonta Haynes     | 14. Alicia Washington |
| 3. Sadie Milliner-Smith | 9. Pamela Brown      | 15. Jalisa Ferguson   |
| 4. Lalita Thomas        | 10. Carolyn Roberson | 16. Tiffany McKinney  |
| 5. Kathy Wright         | 11. Linda Fuce       | 17. Sandra Matthews   |
| 6. Lasherica Jefferies  | 12. Yvette Jones     |                       |