Palm Coast Flagler County Alumnae Chapter

Delta Sigma Theta Sorority, Inc.

EXECUTIVE BOARD MEETING

(VIA ZOOM) September 8, 2026

The Meeting was Called to Order at 6:05 pm.

Quorum established at 24 present *(34 Executive Board officers).*

Prayer by Chaplain, Soror Sandra Matthews.

Adoption of the Agenda: Adopted with noted changes as requested.

Adoption of the Minutes of the Last Meeting: The minutes were adopted with no corrections or additions.

Corresponding Secretary's Report: Soror Jennifer Harris
Soror Harris gave report of the correspondence received via US mail and Email for the month of August 2026. Please submit newsletter articles by deadline stated. There were no comments or questions.

Chapter President's Report: Soror Kimberly Smith

- **National Headquarters' Updates:**
  - Madame President encouraged Members to make time during the week to read and review Delta Informz and Delta Digest emails from National Headquarters.
  - National Scholarship & Standards Committee Membership Intake Webinar on 9/14/2026.
  - Mandatory Audit Training on 9/15/2026.
  - 2027 Membership Dues are due by 9/30/2026.
  - Survey requesting feedback from Membership occurred over the summer.
- **Southern Region Updates:**
  - PCFCAC had good in-person and virtual attendance for the Regional Conference.
  - New Regional Officers elected.
  - Regional Leadership Team webinar on 9/10/2026.
- **Chapter updates:**
  - Policies and Procedures document remains in pending status.
  - Annual Membership Intake vote will be at September meeting; The 10-day notice sent by email. If we vote to move forward, we will need to have three DID training sessions. Meeting spaces will need to be sought.
  - Standard Operating Procedures will be implemented and used when needed.
  - There are several open positions. Twyla Prindle and Theresa Brown were appointed co-chairs for Economic Development.

First Vice President: Soror Miriam Hughey-Guy
Soror Hughey-Guy says committee is working on strategies and activities to strengthen the Chapter. The Chapter calendar and budget have been reviewed for upcoming events. The October chapter meeting will include a celebration of cancer survivors. The November chapter will include a recognition of our members who are Military Veterans, and other volunteers needed for Chapter Anniversary and Joint Founders Day planning.

Second Vice President: Soror Lasherica Jefferies
Soror Jefferies reported that the 2026 calendar has been updated to reflect the revised date for Unity Jam, Our Father's Table volunteer dates, and Crimson & Cream event. The 2027 proposed budget and calendar are due by 12/27/2026. Use templates on the Members portal and submit to the required emails. The Risk Management chapter orientation will be held on 9/15/26 at 6 pm; attendance is optional. Any volunteers are required to complete risk management training prior to participating in any activities; 9/17/26 at 6pm, 9/19/26 at 6pm, and 9/21/26 at 7pm, 9/24/26 at 6pm.

Financial Secretary's Report: Soror Sadie Milliner-Smith
Soror Milliner-Smith gave the report of receipts/income of $1545.00 for July 1 – 31st; and 7506.00 for August 1st – 30th. She reminded present members that 2027 dues are payable by September 30th; after this date, a late fee will be assessed. There are 116 current financial members.

Treasurer's Report: Soror Michelle Patterson-Moss
Soror Thomas gave financial reports for June, July, and August 2026. She made notes of what occurred at Regional Conference workshops that policy is being written regarding Chapters being allowed to have debit cards for other uses other than deposits. Chapters are encouraged have a separate bank account for funds received through grants or public donations. The Zeffy tool used during Round up was a success and she noted other uses for campaigns, peer-to-peer processing, and tax donation receipts to organizations. Budget deadlines were reviewed for the next three months with final approval at the November chapter meeting.

Soror Thomas gave the report on revenue and expenses for the months of June, July, and August and will upload the Treasurer Reports to the Members Portal for review by financial members.

Programmatic Thrusts Committee Reports:

- **Economic Development:** Sorors Twyla Prindle and Theresa Brown sent out a survey to gage interest and skill set of new members to the committee. Will have a full report next month.
- **Educational Development:** Soror Camille Beliard stated we are working on application for off-site activities.
- **International Awareness and Involvement:** Soror Taylor reported that budget and plans for 2027 will be in by the deadline**.**
- **Physical and Mental Health:** Soror Hughey-Guy noted there are three events on the calendar with focus on health for October. She wanted to ensure the chairs knew of this and if need help, please let her know.
- **Political Awareness & Involvement/Social Action: Soror Camille Beliard**
  Soror Beliard encouraged Members to check their voter status, name updates, and party affiliation status as soon as possible. The Unity Jam is 9/26/26 and link in the chat for volunteers to sign up. Soror Beliard gave a list of community partners who will be present.

Arts & Letters: Soror Iris Smith – No Report.

Fundraising: Soror Claire Taylor
Soror Taylor says the committee reviewed last year's fundraising efforts and gave priorities for upcoming year. The events that have been approved are being planned; more volunteers are needed to work with Soror Mildra Walker (Chair).

- **Ad-Hoc:** We have 221 bottles remaining to be sold to receive the next $10,000 pay-out.

Heritage & Archives: Soror Joann Johnson – No report.

Internal Audit: Soror Jackie Robinson – No report.

Policies and Pro
cedures: Soror Pamela Randall
Soror Randall reports that our Policies and Procedures are pending review by Regional Leadership. She attended the policies and procedures workshop at Regional Conference and gave a highlight of committee's continued responsibilities. The committee will focus on educational aspects of where to find documents and understanding the purpose of documents if no overwhelming number of proposed amendments submitted.

Protocol & Traditions/Rituals and Ceremonies – No report.

Scholarship: Soror Tiffany McKinney - Soror McKinney stated the committee is working on the 2027 budget and improvements to scholarship application processes.

Sergeant-at-Arms: Soror Mikaila Jones – No report.

Technology: Soror Ranata Wright – A reminder that flyers must be approved before posting to social media or website. A PDF version is preferred.

Unfinished Business: The Highway clean-up project that was voted and approved by Chapter is pending final approval from the organization in Bunnell.

New Business:
Soror Lalita Thomas moved for a Budget Modification of Line-Item 1160 to allocate $100 for liability insurance for Unity Jam; properly second. 12 YES, 0 Opposed. Motion passed unanimously.

2027 Joint Founders Day is January 31st in St. Augustine World Golf Village. Our chapter is responsible to give a $500 deposit to assist with total $5000 venue deposit to secure date. This amount may be refunded if funds are available. Soror Sandra Miles has been appointed the Chapter's liaison. Soror Lalita Thomas moved for Chapter to approve to take from Line 2420 (delegate fees) to pay $500.00 to support deposit required. She modified her motion to correct an expense amount noted in line item 2420; 15 YES, O No; Unreadiness 4; After further discussion, the motion passed.

Soror Camille Beliard moved for consent of the Chapter's participation in the Mayo Clinic Community Program; After discussion, it was properly seconded; 15 YES, 0 No; the motion passed.

Announcements:
- Soror Haynes announced her travels with friends in celebration of her Deltaversary.
- Soror Matthews wanted to remind Sorors to start saving for National Convention in Houston, TX.

With no further business to discuss the meeting was adjourned at 8:00 pm.

Respectfully submitted,



Soror Kathy Wright, Recording Secretary

Attendance:

1. Kimberly Smith
2. Miriam Hughey-Guy
3. Sadie Milliner-Smith
4. Lalita Thomas
5. Jennifer Harris
6. Kathy Wright
7. Lasherica Jefferies
8. Carolyn Roberson
9. Sandra Strawder Matthews
10. Derby Johnson
11. Claire Taylor
12. Mikaila Jones
13. Tiffany McKinney
14. Pamela Randall
15. Mildra Walker
16. Michelle Davis
17. Camille Beliard
18. Pamela Brown
19. Lania Carter-Johnson
20. Chonta Haynes
21. Latashia Ashford
22. Theresa Brown
23. LaKeisha Chestnut
24. Jalisa Ferguson
25. Twyla Prindle
26. Ranata Wright