

Palm Coast Flagler County Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
Executive Board Meeting Minutes
March 3, 2026 (via Zoom)

Prayer by Chaplain, Soror Sandra Matthews

Meeting Called to Order at 6:04 pm

Adoption of the Agenda, adopted with one amendment to move Scholarship Chair report before Programmatic Thrust reports.

Minutes of the last meeting, no corrections.

Corresponding Secretary

Soror Jennifer Harris gave reports of correspondence received February 7 to March 3 in US mail, email and/or hand delivered. Email newsletter submissions to palmcoastdstcorresponding@gmail.com.

President's Report

- National Headquarters
 - Happy Sisterhood Month
 - See Informz email sent on February 14, 2026, for Sisterhood Month calendar
- Regional
 - Call for Regional Convention is available on National Headquarters website, August 6 – 9 in Atlanta GA.
- Chapter Updates
 - Thanks for support during the month of February for all events.
 - Joint Founders Day Round up will be done to finalize all numbers and other stats.
 - March, April, and May chapter meetings will be virtual; June chapter meeting will be at CL Overturf Center.
 - Use of Band app does not need a chapter vote.
 - Black Business Showcase was not a fundraiser, yet there was a profit.

First Vice President's Report

Soror Hughey-Guy reported that Sisterhood Month calendar has been posted and lists all activities for the Chapter. She indicated that there are three programmatic thrust activities on the calendar, to include the Chaplain with a inspirational message on March 15. A charter bus to Atlanta is being checked on. End of the year awards and plans are in the process by the subcommittee lead by Soror Sharon Spell.

Second Vice President Report

Soror Jefferies provided information that the calendar of events has been updated through June 2026. A PPD folder has been added to the Member's Only portal. The upcoming PPD meeting will include May Week planning.

Treasurer's Report

Soror Lalita Thomas gave reports on revenue and income for the month of February 2026, disbursements and expenses of \$5568.09. The checkbook balance is \$41779.92, DREF \$4367.44; and Scholarship balance is \$2000.00.

- **Budget and Finance Committee Report** - Soror Lalita stated the Internal Audit chair presented the audit findings and provided recommendations. There was discussion on the Annual Financial Report which was submitted to National Headquarters. A financial overview of January financial reports and

discussion of line items for Panhellenic Dues of \$312; the recommendation is to pull funds from the reserves. Review of fee impact on revenue and potential adjustments to payment processing; discussed Regional AD/outgoing officer gift – Chapter will need to vote - 2430 Ad/Outgoing Officer \$ 600.00. There is a recommendation for a moratorium on the policy and procedures for Flowers, Cards and Gifts for 2026 year.

Financial Secretary

Soror Thomas gave report of Income and Receipts \$552.18 for the month of February 2026.

Programmatic Thrusts

- Economic Development
 - Soror Haynes reports that the Career and Job Opportunity Workshop at the Good Career Center in Palatka, 10 am to 2 pm. Soror Haynes emphasized the need to reach out to Sorors in the Palatka area and their churches to spread the word about the event, as they believe many unemployed Sorors would benefit from it. She also mentioned challenges with technology and social media in promoting the event.
- Educational Development
 - Soror Yvette Jones reported that Putnam and Flagler DADG did not meet due to bad weather/tornado warnings in their areas. St. Johns DADG meeting topic was Loving the Skin I Am In.
- International Awareness and Involvement
 - Soror Claire stated the virtual 5K ends on March 8, and donations are being accepted. An in-person walk at the Shirley Chisolm trail, 2pm, across from Pine Lakes Golf Course will be done on March 8th to support Women's Month. There are 20 registrations and \$1378.00 in donations so far.
- Physical & Mental Health
 - Soror Stephanie Wellon reports that the committee is finalizing the Mental Health Symposium, the date and location is pending. The raffle tickets can be purchased online and updated flyer is pending. Soror Jonell Williams will be discussing fall prevention at meeting on March 7th.
- Political Awareness and Involvement/Social Action
 - Soror Ferguson stated the committee will cancel the upcoming webinar. The DDNC is March 20-24, and virtual registration closes on March 8th.

Arts & Letters - No Report

Fundraising

Soror Claire Taylor reports that the committee discussed engagement from members, and it is recommended that a member from each chapter committee serve on the fundraising committee. A fall gospel concert is being discussed for September or October, and a chair will be needed who will oversee all subcommittees and service as primary point of contact. Potential performers, chapter choir, Tri-County Gospel Chorale, and BCU Chorale.

- **Ad-Hoc/Perfume** – Soror Haynes gave update of sales since last report. The group discussed strategies to motivate the chapter and sell the remaining 300+ bottles to close out the committee hold. Soror Gourdine suggested exploring opportunities with women's ministry groups at churches for potential sales during Women's Month in March and Mother's Day in May. The committee explored alternative sales platforms like Amazon, Etsy, and Shopify, with Dr. offering to research the fees and percentages associated with these platforms. There are 297 bottles remaining to be sold.

Heritage & Archives

Soror White says the three (3) final renderings for the quilt are available for view. A link will be posted on Band app for Sorors to upload "What Sisterhood Means to Me?" video. A concern regarding the Vendor, if a certified vendor, using the symbols.

Internal Audit

Soror Jackie Robinson gave Summary Report of Internal Audit findings for the period of October to December 2025. She provided recommendations for the committee to review and implement. The final External Audit has been received and no significant findings. All Red Zone updates are done and chapter is in compliance.

Policies & Procedures

Soror Alicia Washington presented proposed amendments for discussion. Questions and comments were addressed.

Protocol and Traditions/Rituals & Ceremonies – No report

Risk Management - No report

Scholarship

Soror McKinney stated the committee reviewed thirteen (13) scholarship applications from Flagler County; and will offer three (3) scholarships: Remmika Battles, Matanzas High School; Arianna Slaughter, FPC High School; and Aleiya Lalaram, FPC High School. The deadline for Putnam and St. Johns Applications is March 13th. The committee is recommending that the \$1000 donation from Soror Haynes funds be awarded to the children of Sorors who are graduating seniors in 2026. A concern was noted by Soror Chonta Haynes who stated she would like to have input into how the funds are distributed.

Sergeant-at-Arms - No report

Technology

Soror Wright says the technology will do a quick refresher of website and other useful tips for chapter members.

Unfinished Business - None

New Business

- Soror Lalita Thomas moved that a moratorium be placed under Membership Services, Flowers and Cards, letter J, page 20 for fiscal year 2026. 16 YES, 0 NO; Motion passes.
- Soror Cynthia White moved that Chapter gives permission to use crimson color on background of the Chapter Quilt. 16 YES, 0 NO; Motion passes.

Announcements - None

With no further business to discuss, the meeting adjourned at 9:01 pm.

Respectfully submitted,
Kathy Wright
Recording Secretary

Attendance:

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|-------------------------|-----------------------------|-----------------------|
| 1. Kimberly Smith | 13. Carolyn Roberson | 25. Mildra Walker |
| 2. Kathy Wright | 14. Cynthia White | 26. LaKeisha Chestnut |
| 3. Miriam Hughey-Guy | 15. Claire Taylor | 27. Yvette Jones |
| 4. Lasherica Jefferies | 16. Jackie Robinson | 28. Michelle Davis |
| 5. Jennifer Harris | 17. Michelle Patterson-Moss | 29. Pachele Gourdine |
| 6. Lalita Thomas | 18. Tiffany McKinney | 30. Jalisa Ferguson |
| 7. Sadie Milliner-Smith | 19. Sharon Williams | 31. Twyla Prindle |
| 8. Sandra Matthews | 20. Mikaila Jones | 32. Pamela Brown |
| 9. Stephanie Wellon | 21. Lania Carter-Johnson | 33. Alicia Washington |
| 10. Kimberly Lyn | 22. Iris Smith | 34. Courtney Alston |
| 11. Pamela Randall | 23. Linda Fuce | 35. Ranata Wright |
| 12. Chonta Haynes | 24. Theresa Brown | |