

Palm Coast Flagler County Alumnae Chapter

Delta Sigma Theta Sorority, Inc.

EXECUTIVE BOARD MEETING (VIA ZOOM)

October 28, 2025

Quorum established at 12 present (*34 Executive Board officers*).

Prayer by Chaplain, Soror Sandra Matthews.

The Meeting was Called to Order by Madam President at 6:02 pm.

Adoption of the Agenda: Adopted with amendment to move Financial Secretary and Treasurer's Report to below Committee Reports.

Adoption of the Minutes of the Last Meeting: No corrections

Corresponding Secretary's Report: Soror Jennifer Harris

Soror Harris gave report of the correspondence received via US mail and Email for the period of September 1st through October 28th. Need a minimum of five sorors to assist with storage reorganization.

Chapter President's Report: Soror Kimberly Smith

- **National Headquarters' Updates:**
 - Live-stream services for 24th National President, Soror Paulette Walker
 - Audit updates and office hours are open; refer to the email.
 - Regional Conference dates, August 6 through 9 in Atlanta GA
 - DDNC, March 20th – 24th, 2026
 - The website is still experiencing issues

- **Southern Region Updates:**
 - Executive Check call with Soror Amaris Johnson; finance issues was the hot press item of discussion.

- **Chapter updates:**
 - Update on Soror Harriett Holiday
 - Soror Derby Johnson to represent our Chapter on the board of the National Panhellenic Council
 - Chair vacancy for Protocol and Traditions/Rituals and Ceremonies
 - Meeting with eight local chapters and moving forward with a joint Founders Day event on February 22, 2026, in Orlando FL. The speaker is International President, Cheryl W. Turner.

First Vice President: Soror Miriam Hughey-Guy

Soror Hughey-Guy announced the Chapter will honor Veterans of our chapter and birthdays in the month of November at upcoming chapter meeting. Prayers and condolences on health issues to Sorors who are affected. Congratulations to Soror Moss on receiving her master's degree. A wellness check sub-committee has been established under MSC and actively engaged with those members who have been absent for more than two months. Soror Greeters

will be positioned to welcome Sorors to meeting. Verbal and written suggestions are being received and considered for implementation. Committee recommends adding Divine Nine basketball game support to 2026 calendar for Soror Jonell's team. Chapter photo at chapter meeting on Saturday; wear red business attire and pearl accessories.

Second Vice President: Soror Lasherica Jefferies

Strategic priorities were reviewed and discussed. Finalizing the calendar of events and budget.

Risk Management: The final training courses have been completed. All required forms and background checks must be completed and submitted before volunteer can begin.

Programmatic Thrusts Committee Reports:

- **Economic Development: Soror Dollicia Green**
 - Soror Green reports that the major discussion was the black business showcase on November 9th. The committee is still wanting to secure 34 additional vendors. The goal is 50 vendors. All counties are represented. A survey questionnaire has been created to get feedback on the impact of the event.

- **Educational Development: Soror Yvette Jones**
 - Soror Jones gave summary of DADG orientations with parents in Putnam County. Flagler County conducted Orientation and did vision boards. St. Johns County will meet at St. Paul AME Church on 11/16/25.

- **International Awareness and Involvement: Soror Claire Taylor**
 - Soror Taylor stated no report.

- **Physical and Mental Health: Soror Stephanie Wellon**
 - Soror Wellon stated the committee's goal is to proceed expeditiously. Presentations that address physical and mental health education will be considered for our communities. Requesting approval for chapter support of the St. Johns/Putnam Chapter of Charmettes, Inc., Dothea H. Smith Health Fair on 11/8, 8 am to 2 pm is recommended. Raffle gift tickets will be available for purchase by 11/4.

- **Political Awareness & Involvement/Social Action: Soror Camille Beliard**
 - Soror Beliard stated the committee assessed participation in the Freedom Fund event in Volusia County. Discussion of what can be done to reach the Millennial generation which this group was absent from the event. She indicated Soror Cynthia White has a connection through the St. Johns County Black Caucus and will look into voter registration certified training. They will have a mix and mingle on 11/14, 6 to 8 pm at Applebee's in St. Augustine. The National Council of Negro Women is seeking members and Soror Derby Johnson will be collecting information to review the application procedure.

Arts & Letters: Soror Lalita Thomas

Soror Thomas stated the committee recommends that the Mat fellowship be rescheduled.

Fundraising: Soror Claire Taylor

Golf Tournament: The golf event has been saved, 21-hole sponsors, 4 sponsorships, 22 people signed up for lunch, raffles and mulligans; definite progress has been made and

let's keep the momentum going to the finish line. Due to recent rain forecasts, the golf course will be closed on November 8th, and committee has secured new date of Saturday, December 12th, beginning at 11:30am. Will be sending this information to the golfers who have signed up. We have 51 golfers, and this will be a break-even for the chapter. No pay for signs due to donations. We have giveaway items from last year.

Ad-Hoc: Soror Chonta Haynes reports that there were additional bottles sold in October 2025. To date, there have been 602 bottles sold, and there are 398 remaining. Soror Haynes encouraged Sorors to post video advertisements and send text or email to organizations they are connected with.

Heritage & Archives: Soror Joann Johnson

The committee is currently reviewing and updating the Omega Omega tribute on the website. Working with MSC to ensure all Sorors are completing their member profile. A photo with member profile QR code will be available at Saturday's meeting. Partnership with MSC to celebrate the chapter's 30th anniversary and a display will be on site at the venue. Sorors are asked to share photos or memorabilia to Soror Cynthia White's email ctwhite29@gmail.com.

Internal Audit: Soror Jackie Robinson

Soror Robinson provided the 3rd quarter internal audit conducted on 10/22/2025. No material loss of assets exists; the Chapter is compliant. She provided the findings that financial reports do not accurately reflect balances, monthly revenues and disbursements. These issues do not reflect a problem with financial controls but are details that need to be corrected. A few vouchers are missing items of documentation, and one check was issued for a line item with no budget. All numbers have been reconciled and balances as of September 30, 2025, are accurately reflected.

Policies and Procedures: Soror Pamela Randall

Soror Randall are continuing to discuss changes to current document. We are looking at specific article wordings, to ensure alignment and cohesiveness. The latest Hot of the Press from National Headquarters gives good details of where to start. Please submit proposed amendments by November 11th prior to the committee's next meeting on November 18th. The timetable will be put in the next Panache Press edition.

Protocol & Traditions/Rituals and Ceremonies:

No report

Scholarship: Soror Tiffany McKinney

Soror McKinney stated the committee discussed and made changes to scholarship application.

Sergeant at Arms:

No report.

Technology: Soror Ranata Wright

Soror Wright indicates that the hybrid meeting was discussed for November's chapter meeting and practiced. Ensured all necessary equipment was in working order. There was discussion regarding hybrid meetings vs. in-person meetings.

Financial Secretary’s Report: Soror Sadie Milliner-Smith

Soror Milliner-Smith gave the report of receipts/income for the period of October 1 through 28, 2025. Grand total receipts are \$12,838.00.

Treasurer’s Report: Soror Lalita Thomas

Soror Thomas gave the report on revenue, expenses and disbursement for the month of October. Provided checkbook and bank balances for the month to include scholarship funds available.

Stepping into Summer Sneaker Ball After Action Report provided and reflects \$3,940.63 profit that was submitted by Sorors Pamela Brown and Claire Taylor.

The 2026 Budget was reviewed for final submission. The Budget and Finance committee recommends pulling out \$10,000 from cash reserve to support the budget as presented with the deficit noted. All questions, suggestions and concerns addressed. The following are recommendations to support the 2026 Budget: utilize DREF funds, cut activities that do not bring in any revenue, ask for money pledges/donations from Sorors during the month of November. After discussion, it was moved by Soror Jackie Robinson, that we will present the 2026 Budget with noted amendments and with understanding that serious discussion of increasing membership dues will need to occur. 15 YES, No (0) opposed; motion passed.

Unfinished Business: None

New Business:

Votes for Executive Board Recommendations to Chapter Members

- Soror Chonta Haynes moved to support recommendation of the Physical and Mental Health Committee of the Dothea H. Smith Health Fair on November 8, 2025, with monetary donation of \$50.00. **14** YES, **0** opposed. Motion passes.

Announcements: None

With no further business to discuss the meeting was adjourned at 9:47 pm.

Respectfully submitted,



Soror Kathy Wright
Recording Secretary

Attendance:

- | | | |
|-------------------------|--------------------------|------------------------------|
| 1. Kimberly Smith | 12. Linda Fuce | 23. Ranata Wright |
| 2. Miriam Hughey-Guy | 13. Yvette Jones | 24. Camille Beliard |
| 3. Sadie Milliner-Smith | 14. Claire Taylor | 25. Michelle Davis |
| 4. Lalita Thomas | 15. Alicia Washington | 26. Yvette Jones |
| 5. Kathy Wright | 16. Jalisa Ferguson | 27. LaTashia Ashford |
| 6. Lasherica Jefferies | 17. Tiffany McKinney | 28. Mikaila Jones |
| 7. Jennifer Harris | 18. Pamela Jackson-Smith | 29. Olivett Underwood-Mobley |
| 8. Chonta Haynes | 19. Shelley Gourdine | 30. Jackie Robinson |
| 9. Joann Johnson | 20. Sandra Matthews | 31. Michelle Patterson-Moss |
| 10. Pamela Brown | 21. Weyatta Murray | 32. Sandra Miles |
| 11. Carolyn Roberson | 22. Dollicia Green | |