

**Palm Coast Flagler County Alumnae Chapter  
Delta Sigma Theta Sorority, Inc.**  
**Executive Board Meeting Minutes**  
(Zoom) February 3, 2026

**Prayer** by Chaplain, Soror Sandra Matthews.

**Meeting Called to Order** at 6:03 pm

**Adoption of the Agenda**, Changes noted and approved. It was moved by Soror Sandra Matthews to adopt Agenda with noted changes; The vote was 15 Yes, 0 opposed. Motion passes.

**Minutes of the last meeting** were adopted with no corrections.

**Corresponding Secretary**

Soror Jennifer Harris gave reports of correspondence received from 1/1/2026 to 2/2/26 in US mail, email and/or hand delivered. Email newsletter submissions to palmcoastdstcorresponding@gmail.com.

**Treasurer's Report**

Soror Lalita Thomas gave reports of revenue and income for the month of January 2026, \$51,030.60; and expenses of \$4,467.77.

Budget & Finance Team wants to educate chapter members on Budget going forward. The Membership Intake finances were removed from the 2026 Budget. \$12,948.36 carried over to 2026 Budget. Soror Miles provided an overview of Membership Intake budget of revenues and expenses.

2026 Budget has been reviewed and approved in December. Due to modifications, a Modified General Budget for January 1, 2026, to December 1, 2026, was presented. After review and discussion, the Budget and Finance Committee is asking members to consider what the reserve funds should be and/or capped at. There have been no modifications to the Scholarship budget.

**First Vice President's Report**

Soror Hughey-Guy reported that several Members will be visiting with Sorors Lockhart and Walker to bring food for the family in honor of their aunt. Sister's Keeper program will begin in March 2026. Please wear all red for February 7 chapter meeting. After Founders Day luncheon, we will be visiting Soror Motley who now resides in Orlando. Sisterhood month calendar will be posted soon, and planned activities include worship together, lunch afterwards, and attending a movie on another day. The focus will be on the programmatic thrusts and participating in various activities that showcase these programs. Soror Hughey-Guy suggested Sorors wear our symbols on the 13<sup>th</sup> of each month to increase visibility in the community. The end of the year retreat and awards will be presented in March 2026. She will announce birthdays and congratulations at the February 7 chapter meeting.

**Second Vice President Report**

Soror Jefferies reported that the Seed Grant Guidelines and Planning Meeting was held to explore potential program ideas and determine leadership for the upcoming Seed Grant application process.

As an outcome of the meeting, the committee agreed to extend a chapter wide request for proposed project ideas via email. The complete proposed plan will be posted on the Members Portal for chapter-wide review. A total of three submissions were received: Maternity Waiting Hoomes submitted by Soror Weyatta Murray; From Concern to Action submitted by Soror Twyla Prindle; and Community-Based Black History Educational Programming and Technology submitted by Soror Camille Beliard.

### **Financial Secretary**

Soror Miles gave report of Income and Receipts \$1,631.50 for the month of January 2026. There was a question sent via email to Soror Chante Obazee, Member of the National Finance Committee, regarding the spending of funds raised in 2026.

### **President's Report**

- National Headquarters
  - Seed Grant proposal
  - DDNC is March 20 – 24, \$325 for in-person registration; \$150 for virtual
  - Delta Fellows Program, upcoming webinar on 2/15/25 at 9 pm
  - How to get a copy of your Membership Verification Letter
- Regional
  - Call for Regional Conferences, \$495 for in-person; \$315 for virtual; held in Atlanta GA, August 5 – 7, 2026
  - Exec Check calls
- Chapter Updates
  - Chapter Sorors attended DDAC
  - Call Meeting on 2/17/26 for review of P & P amendments
  - Review of 2026 Budget and modifications presented
  - Joint Founders Day and Rededication Ceremony in Lake Mary, FL on 2/22/26
  - Encouragement to seek out a Life or Leadership Coach, or Mentor

### **Programmatic Thrusts**

- Economic Development
  - Soror Haynes reported that the Committee is focused on planning for the upcoming career workshop and job fair scheduled for March 28th. The group discussed advertising strategies and agreed to create a secondary flyer in addition to the existing approved flyer to better attract job seekers. The committee reviewed the event schedule, including computer access times and breaks, and discussed the need to increase registration numbers. The committee members agreed to reach out to local colleges, churches, and businesses to promote the event, with Soror Chonta taking the lead on creating a press release for radio stations. They also discussed the need for technological support on the day of the event and the importance of collecting participant evaluations. The group agreed to gather professional clothing donations for attendees and to arrange for light refreshments such as water and juice.
- Educational Development
  - Soror Yvette Jones reported that all three counties met last month with their participants. Soror Henry facilitated a confidence boot camp for the Flagler participants. Budgeting was

the topic for St. Johns County participants. Setting Goals was the topic in Putnam County and vision boards were created by the participants.

- International Awareness and Involvement
  - Soror Weyatta Murray provided update of activities in progress. The virtual 5K that will support Maternal Waiting Homes in West Africa is to be introduced to chapter members in February's meeting and event starts February 8 and runs through March 8. The committee is continuing to work out the logistics and partnership of the pen pal mentorship program. The committee has submitted the run sign-up and awaiting final approval on flyers with registration details.
- Physical & Mental Health
  - Soror Stephanie Wellon requested to announce that a raffle will occur after February chapter meeting. She provided updates on the webinar scheduled for March 14, The Intersection of Faith & Mental Health. She requested \$200 from committee budget line item to purchase four (4) \$50 gift cards to present to guest panelist.
- Political Awareness and Involvement/Social Action
  - Soror Camille Beliard reported on DDAC. Thanked Sorors who represented the chapter in all three counties for MLK events. The committee will be looking at purchasing tickets earlier and having a banner for MLK walks. She provided report of Chapter members who assisted with voter registration information at PHS on January 29<sup>th</sup>. She reminded of the webinar, "Keeping Up with Medicare" on February 10.

### **Arts & Letters**

- Soror Smith gave report on the committee's efforts to create a Community Artists Directory (database) and have a centralized location to store and share as needed.

### **Fundraising**

- Soror Claire Taylor reported on the 29 surveys received from participants, which identified golf tournaments and gospel concerts as the most popular fundraising event ideas. Additional concepts discussed included food-to-go events, fashion shows, jazz luncheons, collaborations with other D9 organizations, a pancake breakfast at Applebee's, and a Dinner en Blanc (an all-white beach event). Soror Miriam noted that Soror Prindle has already developed a layout proposal for the Dinner en Blanc. The committee also explored the possibility of combining events, such as pairing a jazz luncheon with a fashion show. Soror Miriam introduced a "no-sweat" fundraising concept proposed by Soror Clarissa, in which members would contribute \$100 annually, payable in two \$50 installments. Sorors Claire and Amanda expressed strong support for this idea and discussed enhancing it by incorporating an auction and/or a gospel concert. Overall, the group agreed that low-cost events with guaranteed returns would be more practical and sustainable than higher-risk, expensive ventures. The committee also discussed strategies to strengthen outreach and increase visibility of the organization's scholarship efforts.
- **Ad-Hoc/Perfume** – Soror Haynes gave update on the perfume sales 675 bottles sold of the 1000 goal. Soror Haynes reported that to bring this fundraiser to completion, we must sell

the remaining 325 bottles. That final stretch represents \$20,000 total, and that means only 75 bottles away from the next \$10,000 payout which will directly support our programs, scholarships, and service work.

### **Heritage & Archives**

- Soror White stated the committee is meeting with Soror Harris at the storage unit to assess how the reorganization will proceed. The committee is working with Technology to upload archives to the chapter website. The quilt is in progress, and delivery is expected in the next few weeks. For sisterhood month in March, a link will be created for Sorors to upload their video of “What Sisterhood Means to Me?”.

### **Internal Audit**

- Soror Jackie Robinson requested to delay report of fourth quarter audit due to external audit deadlines. She emphasized to Members that vouchers must be completed in entirety and she strongly encourages the Treasurer to not issue reimbursement check if this information is not documented on the voucher.

### **Policies & Procedures**

- Soror Pamela Randall reported on articles and procedures reviewed by the committee. There will be further discussion on some by the committee members and chapter members before final approval. There are 8 no action, 53 move forward, 3 delete, etc. All proposed articles and documents will be posted to the Member Portal on 2/4/26 for review by chapter members and can be viewed for 30 days.

### **Protocol and Traditions/Rituals & Ceremonies**

- Soror Harris will share an overview of the responsibilities, care and management of chapter properties. The committee will review meeting room logistics and set up, and it was collectively agreed it will be a shared responsibility among all Sorors who are present.

### **Risk Management**

- No report

### **Scholarship**

- Soror McKinney stated the committee reviewed the scholarship scoring rubric and follow up with 2025 recipients who have not requested their funds or submitted verification of enrollment.

### **Sergeant-at-Arms**

- No report

### **Technology**

- Soror Wright reports that the technology webinar was held and thanks to Soror Derby Johnson for assisting with presentation.
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### **Unfinished Business**

None

## New Business

- 2026 Modified General Budget – Soror Lalita Thomas, committee chair, moved for Chapter to approve the 2026 Modified as presented; 21 Yes, 1 No – Motion passes.
- Change of Date for Virtual 5K – Soror Taylor, committee chair, moved that the Virtual 5K date be changed on chapter’s calendar to date of March 8<sup>th</sup>; 14 Yes, 0 No – Motion passes.

## Announcements

- Soror Harris announced that Soror Hughey-Guy has received the nomination for Outstanding Service Award in Volusia County, and celebration event will be February 20 at 7pm at the Hard Rock Hotel in Daytona Beach FL.
- Soror Derby Johnson announced that the Northeast Florida Panhellenic Council wants to partner with other Divine Nine Service Organizations in our service area; also she provided information update that if anyone has a new driver’s license number, it should be updated with the Supervisor of Elections records.
- Soror Beliard shared that the Omegas HOPE Foundation will have their annual Spring Breeze on April 18<sup>th</sup>.
- Soror Hughey-Guy says that resale registration tickets for Cluster is available by contacting Sorors Sheryl Lewis or Barbara Holley.
- Soror White reminded members that the Ft. Mose Jazz Festival starts on Friday, and Soror Ledisi will be featured on Friday, February 6.

With no further business to discuss, the meeting adjourned at 9:03 pm.

Respectfully submitted,



Kathy Wright  
Recording Secretary

## Attendance:

1. Kimberly Smith
2. Miriam Hughey-Guy
3. Lasherica Jefferies
4. Lalita Thomas
5. Kathy Wright
6. Jennifer Harris
7. Carolyn Roberson
8. Jackie Robinson
9. Jalisa Ferguson
10. Linda Fuce
11. Mikaila Jones
12. Pamela Brown
13. Claire Taylor
14. Twyla Prindle
15. Tiffany McKinney
16. Stephanie Wellon
17. Sandra Miles
18. Sandra Matthews
19. Pamela Randall
20. Derby Johnson
21. Cynthia White
22. Weyatta Murray