

Palm Coast Flagler County Alumnae Chapter

Delta Sigma Theta Sorority, Inc.

EXECUTIVE BOARD MEETING MINUTES

Via Zoom – January 6, 2026

Opening Prayer by Chaplain, Soror Sandra Matthews.

Call to Order at 6:03 pm.

Adoption of the Agenda – Quorum present

Adoption of Meeting Minutes: The minutes were adopted with noted corrections.

Corresponding Secretary's Report Soror Jennifer Harris provided report of communications received via US mail and Email. There were no questions or concerns from present Sorors. Newsletter emailed out on 12/15/25 and 12/28/25.

President's Report

National Headquarters' updates

- Read a reflective word Leadership is like being a pilot.
- Spend time reading emails coming from Informz, National Headquarters.
- Scholarship opportunity for sorors who are in school.
- Webinar of Running for Office, 1/6/26 at 8pm.
- National Protocol & Traditions updated 2026 edition is now live and on the website. Updates should be made to living documents a minimum of two times per year if needed.
- Payment processing system has been down since November 2025.
- Founders Day Ticket Sales sold out.

Southern Region updates

- Florida/Bahamas Cluster is February 27 in Miami FL.
- Exec Check meetings.

Chapter updates

- Huge shout out to membership services committee for the success of the 30th anniversary celebration.
- There are 3 MLK events in all service counties.
- The Band app will stay disabled until decided how to use.
- Panache Press will have most of the flyers posted.
- Jacksonville Alumnae is having a local Founders Day celebration.
- Clay County Alumnae is having a Scholarship "Bowl-A-Thon" on 1/31/26. Soror Smith will attend to show support.
- Preliminary information regarding the 2026 Budget, ways to streamline and report finances has been worked on by finance team. A few more amendments will be needed to make budget balanced.

First Vice President's Report

Soror Hughey-Guy states the committee 115 members, 2 deceased; 112 members open in 2026. We have reclaimed 8 Sorors since December 2025, and their names will be listed in the newsletter. Special thanks to decorators and storage facility participants, and co-chairs of 30th anniversary, and sub-committee members. After action report has been submitted. Overall, the event received a 5-star satisfaction rating. Joint Founders Day update, roster to be sent to verify attendees. The celebration choir has been invited to participate in the joint Founders Day, and several have signed up and are ready to go. Congratulations to Soror Courtney Alston for receiving DST vendor certification.

Second Vice President's Report

Soror Hughey-Guy reported for Dr. Jefferies. A new jot form for committee reports is to be used for consistency in reports, consolidate submission, and enhance communication. After Action Reports from appropriate committees have been received, and those pertinent forwarded to the National committee. All chairs are asked to attend the PP&D meeting on 1/8/26 at 7pm.

Risk Management: Upon approval of Regional Director, DADG Flagler attended an offsite event at the Father's Table.

Financial Secretary's Report

Soror Milliner-Smith reported that \$1,979.96 was total receipts for December 1 through 31, 2025.

Treasurer's Report

Soror Thomas provided total revenue, disbursements, and other pertinent transactions. Current checkbook balance is \$53,663.89, and scholarship balance is \$4500.00; DREF balance is \$4367.44; Expenditures \$14,770.96. See report in email.

Programmatic Thrusts

○ Physical and Mental Health

Soror Wellon reports that the committee webinar for 1/7/26 will be rescheduled. At chapter meeting, 1/10/26, a raffle for \$100 AmEx gift card. Soror Wellon provided information about a Maternal Wellness Fair on Sat. 1/10/26, at GW Carver Center. The symposium is on March 14, to be chaired by Soror Courtney Alston and Deidra McCray, virtual format, and panelist are Dr. Chester Wilson, Rev. Dr. Herbert Johnson, and Ms. Jasmine Pleasant. Meeting on January 12th to finalize this event and get advertisement out. Soror Dollicia Green will be presenting on preventive care checklist; what care is necessary.

○ Economic Development

Soror Haynes reported that Career Workshop on 3/28/26 at Goodwill Career Center in Palatka. Provided details of presenters, workshops to be offered, and critical needs. Small Business Association will advertise this event in addition to what we post. Technology is requested to post the registration flyer January 1 through March 28, and membership services assist with welcoming and clothing distribution, and heritage and archives committee for pictures.

- **Educational Development**

Soror Yvette Jones reported that St. Johns County on 12/21/25, preparing for 2026, made vision board and learned habits to help them reach their goals; Flagler County had a community service event on December 13, 2025, created hot meals, carved turkeys, etc. Putnam County meeting there were no girls on 12/14/25 and no meeting.

- **International Awareness & Involvement**

Soror Claire Taylor reports that the Committee is working on a video for human trafficking awareness and will submit for approval.

- **Political Awareness & Involvement/Social Action**

Soror Jalisa Ferguson made note of various MLK events that are happening in our service areas. A jot form has been made for Sorors to let committee know who is attending and what county. Please see the newsletter for dates and times of all events noted.

Arts & Letters – Soror Iris Smith reported an upcoming cultural event by Ledisi on 2/6/26 at Ft. Mose Historic State Park; tickets are on sale for \$65 starting. Will be creating a directory pool of visual and performing artists.

Fundraising – Soror Claire Taylor stated no report.

- Ad-Hoc/Perfume: Soror Chonta Haynes gave update of 12/22/25, 661 bottles of perfume sold; ordered 50 additional samples of \$110. Soror Haynes has requested Devon for next payout of \$750 in lieu of waiting for remaining bottles to be sold. It's time to rally everyone to get the milestone accomplished.

Heritage & Archives: Soror Cynthia White reported that the Omega Omega tribute video has been updated and posted to member portal. A photo with member profile will be distributed at chapter meeting. Our partnership with membership services for 30th anniversary was a successful endeavor. Please share photos to palmcoastdstheritage@gmail.com.

Internal Audit: Soror Jackie Robinson reported that audit documents are due to Auditor on January 10th.

Policies & Procedures: Soror Sandra Randall reports that 22 proposed amendments were reviewed from Article 1, 2, 3, and 13. Soror Randall will reach out to Soror Sandra Polotte for assistance.

Protocol & Traditions: No report.

Scholarship: Soror Mildra Walker reports that scholarship information has been distributed in all counties.

Sergeant-At-Arms: No report.

Technology: Soror Ranata Wright reports that training is scheduled for 1/27/26 and please sign up for Website 101 via the jot form. The link for hybrid meetings is in the last newsletter.

Unfinished Business

None.

New Business

Votes needed:

1. Budget modification for the internal audit cost – Line 2420 will be used to move money from to Audit line item. Soror Jackie Robinson moved to move \$400 from Line item 2420 to audit line item 1490 for 2025 fiscal year external audit. After review and discussion, there were corrections to motions made. 13 Yes, 0 No. Motion passes.
2. Change date of support to Palatka High school basketball coach, Soror Jonell Williams, from 1/27/26 to 1/29/26 at 6pm. 11 Yes, 0 No. Motion passes.

Announcements

Invitation to participate in AKA Anniversary on 1/18/26. Sorors can view newsletter for additional details.

With no further business to discuss, the meeting was adjourned at 8:08 pm.

Respectfully submitted,

Kathy Wright

Recording Secretary

Attendance:

- | | |
|--------------------------|-----------------------|
| 1. Kimberly Smith | 23. Courtney Alston |
| 2. Kathy Wright | 24. Krystal Jones |
| 3. Miriam Hughey-Guy | 25. Alicia Washington |
| 4. Sandra Matthews | 26. Jennifer Harris |
| 5. Chonta Haynes | 27. Lalita Thomas |
| 6. Stephanie Wellon | 28. Pearl Fuce |
| 7. Ranata Wright | 29. Sandra Miles |
| 8. Tiffany McKinney | |
| 9. Carolyn Roberson | |
| 10. Jackie Robinson | |
| 11. Yvette Jones | |
| 12. Sadie Milliner-Smith | |
| 13. Weyatta Murray | |
| 14. Mikaila Jones | |
| 15. Claire Taylor | |
| 16. Pamela Randall | |
| 17. Iris Smith | |
| 18. Cynthia White | |
| 19. Michelle Davis | |
| 20. Jalisa Ferguson | |
| 21. Twyla Prindle | |
| 22. Mildra Walker | |