

# **Palm Coast Flagler County Alumnae Chapter**

Delta Sigma Theta Sorority, Inc.

## **EXECUTIVE BOARD MEETING MINUTES**

Via Zoom - December 2, 2025

**Opening Prayer** by Chaplain, Soror Sandra Matthews.

**Call to Order** at 6:02 pm.

### **Adoption of Meeting Minutes**

**Corresponding Secretary's Report** Kathy Wright read CS report, no questions or concerns from present Sorors.

### **President's Report**

#### **National Headquarters' updates**

- The website is slowly coming back up.
- World Aids Day was recognized December 1<sup>st</sup>.

#### **Southern Region updates**

- Regional Social Action Webinar tonight at 7pm.
- Today is Giving Tuesday, please donate as you so feel led to do to D4 organization.
- Monthly Exec-Check Call occurred, and the hot topic item was communication going out effectively.
- Opportunity for training December 7th at 8pm, Destination Delta; helping Sorors to become active.
- Membership Intake changes were discussed.

#### **Chapter updates**

- Golf Tournament on November 8th. Thanks to the Committee and Members for joining in the effort.
- Call Meeting on November 20th, MOU for Join Founders Day, 2026 Budget and Calendar were approved.
- 30th Year Chapter Anniversary is this weekend, December 5th and 6th at World Golf Village in St. Johns County.

### **First Vice President's Report**

Soror Hughey-Guy states the committee is actively reaching out to those Members who have illnesses, deaths, and special concerns. Recognized birthdays for those born in the month of December. Provided updates on the attendees registered for the 30<sup>th</sup> Anniversary celebration. A poll was sent out regarding charter transportation to Miami FL for Cluster weekend. Santa Helpers is needed on December 12<sup>th</sup> and 13<sup>th</sup>.

### **Second Vice President's Report**

Soror Jefferies stated we successfully hosted two events, Black Business Showcase and Golf Tournament. Thanks to Committee Chairs and hard work of every Chapter member. The approved Calendar of Events has been posted to Members only portal.

Risk Management: There have been changes related to background screening costs, there is no reimbursement beginning in 2026. Pending approval for off-site field trip for Flagler County DADG. Two final 2025-2027 National Risk Management Recertification and Certification sessions will be held virtually.

## **Programmatic Thrusts**

### **Physical and Mental Health**

Soror Wellon reports that the Symposium on March 14, 2026, which addresses the intersection of faith and health, 11 am at Pedro Menendez High School. Upcoming events in January 2026, New Year/New Screenings by Soror Dollicia Green. February 2026, Heart Health Month by Soror Dollicia Green; March 2026, Geriatrics and Slip & Fall Prevention by Soror Jonell Williams; offer a raffle of Distinctively Crimson perfume, 1 for \$10 and 3 for \$20 or other option for specially designed item by Soror Alston. Webinar on February 7, Know Your Numbers. All these topics will be presented at respective chapter meetings.

### **Economic Development**

Soror Haynes reported on the Black Business Showcase held on November 29<sup>th</sup>. Total revenue \$1290.50, 1,194.41 expenses. Net income of \$96.09; donation from NAACP. Sixty percent of goal met, 33 of 50 vendors. Attendees were given risk bands to track attendance, 106. Surveys completed by Vendors. Social media impact and engagement stats provided and marketing platforms. Marketing remains an opportunity for improvement. Career Workshop on March 28, 10 am to 2 pm, location is GoodCareers Center, 103 SR 19, Palatka FL.

### **Educational Development**

Soror Yvette Jones reported that Putnam DADG met on 11/16, 7 participants and 7 Sorors; Stephanie Wellon led a discussion on Gratitude, Affirmation Exercises, and what they were thankful for, and naming songs on gratitude. Flagler DADG met on 11/16, journaling and affirmation, 9 participants, 6 Sorors, public speaking and different types to present. St. Johns County DADG met on 11/16, parent introductions, interests and hobbies.

### **International Awareness & Involvement**

Soror Claire Taylor reports that the Committee is going to work with Soror Loray Britt and Soror Stephanie Wellon regarding their trip to Jamaica to provide relief and support for those impacted by Hurricane Melissa. Soror Miles indicates that we need to ensure no misalignment or overstepping with the chapter in Jamaica which is in the Eastern region. The Jamaica chapter has a current ongoing effort for relief and support.

### **Political Awareness & Involvement/Social Action**

Soror Camille Beliard provided report of Committee, fundraising opportunities were discussed. Will be looking to provide further details for Stroll to the Polls, MLK Breakfast in

St. Johns County. Soror Hughey-Guy reminded Members of the Palm Coast MLK events in Palm Coast and Palatka.

### **Arts & Letters – No report**

### **Fundraising – Soror Claire Taylor**

Golf Tournament: Soror Taylor reported on Golf Tournament, 66 golfers, lunch attendees were good representatives from chapter members. She gave a Preliminary Financial Summary. No expense for hole signs, donated by Soror Rhea Mency's company. The clinic has been rescheduled to December 13<sup>th</sup>, but only three registered.

Ad-Hoc/Perfume: No report.

Heritage & Archives: No report.

Internal Audit: Soror Jackie Robinson reported the cost for full audit is \$2,900. The contract must be signed by chapter president. A budget modification will be needed as there is only \$2500 allocated.

Policies & Procedures: Soror Sandra Matthews reports that current changes have been reviewed, looking for areas that should be aligned with National Headquarters documents. 90 proposed amendments have been received.

Protocol & Traditions: Annie Davis requested that any chair of a committee that Protocol & Traditions be asked to meetings so that we can correct. We need to use regional scripts and tent cards. It was confirmed that the First Vice President must be behind the table when conducting chapter meeting. President must remain behind the table/torch of wisdom when speaking. Reminder to committee chairs, when reports completed, please let know that Madam President and she will ask if any questions, and if any questions, direct to MP and she will respond or ask for committee member/chair input.

Scholarship: Soror Mildra Walker reports that committee has finalized 2026 application and flyer to be sent to schools.

Sergeant-At-Arms: No report.

Technology: Soror Ranata Wright reports that technology training on January 27, 2026, website 101, navigating the member's only portal.

### **Financial Secretary's Report**

November 1 to 30<sup>th</sup>, 2025; total receipts \$18136.27.

### **Treasurer's Report**

Soror Milliner-Smith provided total revenue, disbursements, and other pertinent transactions. Checkbook balance is \$62034.86, and scholarship balance is \$5500.00.

**Unfinished Business**

None.

**New Business**

None.

**Announcements**

Soror Joann Johnson states there will be guest Sorors at Anniversary event.

Soror Johnson provided information on Ft. Mose concert series, first and second weekend in February 2026.

**With no further business to discuss, the meeting was adjourned at 7:55 pm.**

**Respectfully submitted,**

**Kathy Wright**

**Recording Secretary**

**Attendance:**

1. Kimberly Smith
2. Sandra Matthews
3. Jackie Robinson
4. Pamela Randall
5. Miriam Hughey-Guy
6. Lasherica Jefferies
7. Kathy Wright
8. Sadie Milliner-Smith
9. Joann Johnson
10. Sandra Miles
11. Mildra Walker
12. Michelle Davis
13. Mikaila Jones
14. Camille Beliard
15. Yvette Jones
16. Ranata Wright
17. Carolyn Roberson
18. Pachele Gourdine
19. Pamela Brown
20. Sharon Williams
21. Claire Taylor
22. Dollicia Green
23. Cynthia White