

Palm Coast Flagler County Alumnae Chapter

Delta Sigma Theta Sorority, Inc.

CHAPTER MEETING MINUTES

Pedro Menendez High School

November 1, 2025

Emergency Preparedness Notice

Ritualistic Opening

Quorum established

The Meeting was Called to Order by Madam President at 10:17 am.

Adoption of the Agenda

Adoption of the Minutes of the Last Meeting:

Chapter President's Report: Soror Kimberly Smith

- **National Headquarters' Updates:**
 - Live-stream services for 24th National President, Soror Paulette Walker Tributes and posts on the passing of Dr. Walker
 - 3rd Quarter Internal Audit updates and office hours are open; refer to the email. Southern Regional Conference dates, August 6 through 9 in Atlanta GA
 - DDNC, March 20th – 24th, 2026
 - The website is up but some parts are still experiencing issues and missing documents
- **Southern Region Updates:**
 - Executive Check call with Soror Amaris Johnson; finance issues was the hot press item of discussion. Links will be shared in the chapter newsletter.
- **Chapter updates:**
 - Praise report on Soror Harriett Holiday; back in US and with family.
 - Soror Derby Johnson to represent our Chapter on the board of the National Panhellenic Council. Meetings are held virtually. Any other Soror wanting to be on board, please give your name to first or second Vice Presidents.
 - Chair vacancy for Protocol and Traditions/Rituals and Ceremonies
 - Joint Founders Day being suggested for eight chapters on February 22, 2026, in Orlando FL. The speaker is International President, Cheryl W. Turner. Rededication Ceremony and Luncheon being set up. Anyone wanting to be on the committee, please see Soror Miriam Hughey-Guy. SEED money and number of Sorors wanting to attend needs to be considered.
 - Support of family, friends, and community partners who are experiencing a loss in pay.
 - Soror Annie Davis stated she and Jennifer did not step down as Co-chairs. They are unable to fulfill the duties of the Custodian of Properties.

Corresponding Secretary's Report: Soror Jennifer Harris

Soror Harris gave report of the correspondence received via US mail and Email for the period of October 5, 2025, to November 1, 2025. Need a minimum of five sorors to assist with storage reorganization today after chapter meeting.

First Vice President: Soror Miriam Hughey-Guy

Soror Hughey-Guy recognized Sorors who are Veterans of US Military and those who have been missing due to medical or life concerns. The Band app is increasing in number, thank you. Miriam recognized birthdays. Reviewed the calendar of events for 2026 and this will be voted upon for acceptance. Items for display should be given to Cynthia White.

Second Vice President: Soror Lasherica Jefferies

Strategic priorities and planning templates were reviewed and discussed. Soror Weyatta Murray given kudos for her outstanding contributions to this endeavor. Finalizing the calendar of events and budget. A handout of monthly chapter meetings and committee names is available.

Risk Management: The final training courses have been completed. All required forms and background checks must be completed and approved before volunteer can begin. Office site requests must be submitted 45 days prior to event.

Southern Region Chair, Nominating Committee, Soror Sandra Miles:

As the regional nominating process is underway, it is best to consider and submit application for office those who are interested. Positions and eligibility requirements were discussed which is in the Constitution and By-Laws. She discussed the benefits of being slated as a candidate. The Call for Nominations will be emailed out soon from the Southern Region. She shared the email addresses of Regional Team members who can assist any Soror with the process discussed.

Programmatic Thrusts Committee Reports:

- **Economic Development: Soror Chonta Haynes**
 - Soror Haynes encouraged support of the Black Business Showcase that is scheduled for November 29th. Approval of advertisements to social media has been received. Thanks to Soror Kimberly Lyn for her assistance with social media. Personal appeal to Sorors who have businesses to please sign up.
- **Educational Development: Soror Yvette Jones**
 - Soror Jones gave reports of each county's DADG mentoring sessions in the month of October.
- **Physical and Mental Health: Soror Courtney Alston**
 - Inspirational quote: The more I get to know myself, the clearer my life's purpose becomes.
 - Finalizing fundraisers and raffles, customized basket of DST paraphernalia, December and January. Soror Dollicia Green will speak on heart health suicide prevention. It's important that we are diligent in our efforts to raise awareness of this plight.
- **Political Awareness & Involvement/Social Action: Soror Camille Beliard**
 - Soror Beliard indicated that the Freedom Fund event was successful and thanks to those who attended. Training to become certified as voter registration and more information will be sought. The committee is suggesting to Sorors about joining the National Council of Negro Women; she provided the membership fees and meeting details.

Fundraising: Soror Pamela Brown

Golf Tournament: The golf event has been saved, 21-hole sponsors, 4 sponsorships, 63 golfers; people signed up for lunch and clinic, raffles and mulligans; definite progress has been made and let's keep the momentum going to the finish line. Due to recent rain forecasts, the golf course will be closed on November 8th, and committee has secured new

date of Saturday, December 13th, beginning at 11:00am. Will be sending this information to the golfers who have signed up. The committee needs volunteers. A Save the Date for next year is suggested to be ready on December 13th for those who attend. Volunteer registration form will be available after chapter meeting for Sorors to sign up.

Ad-Hoc: Soror Chonta Haynes reports that there were additional bottles sold as of October 31, 2025. To date, there have been 602 bottles sold, and there are 398 remaining. Soror Haynes encouraged Sorors to post video advertisements and send text or emails to organizations. Recognized those Sorors who are still promoting the perfume.

Heritage & Archives: Soror Cynthia White

The committee is currently reviewing and updating the Omega Omega tribute on the website and charter member video. Working with MSC to ensure all Sorors are completing their member profile. A photo with member profile QR code is available during meetings. Partnership with MSC to celebrate the chapter's 30th anniversary and a display will be on site at the venue. Sorors are asked to share photos or memorabilia to Soror Cynthia White's email ctwhite29@gmail.com.

Internal Audit: Soror Jackie Robinson

Soror Robinson provided the 3rd quarter internal audit conducted for the period of July 1 to September 30, 2025. No material loss of assets exists; the Chapter is compliant. Good fiscal controls and no adverse effects to the chapter. She provided the findings that financial reports do not accurately reflect balances, monthly revenues and disbursements in all cases. These issues do not reflect a problem with financial controls but are details that need to be corrected. A few vouchers are missing items of documentation, and one check was issued for a line item with no budget. All numbers have been reconciled and balances as of September 30, 2025, are accurately reflected. A copy of the Detailed and Summary Reports have been submitted for inclusion in Chapter records.

Financial Secretary's Report: Soror Sadie Milliner-Smith

Soror Milliner-Smith gave the report of receipts/income for the period of October 1 through 30, 2025. Grand total receipts are \$12,846.00. Soror Milliner-Smith sends the committee chairs an email with update of funds received. She reminded Sorors that any dues submitted today or after, must include a \$10 late fee. If you are paying for someone, it is requested to put the person you are paying for in the memo section.

Treasurer's Report: Soror Lalita Thomas

Soror Thomas gave the report on revenue, expenses and disbursement for the month of October. Provided checkbook and bank balances for the month to include scholarship funds available.

Soror Thomas stated the 2026 Budget will need to be adjusted/modified after prior reviews in Executive Board. She provided current bank balance numbers, pending dues and fundraising profits. Soror Thomas reported bank balance of \$61224.93, pending National Headquarters' due to be paid and local dues received. At present, the fundraising profit is \$16376.12. There is a \$5500 scholarship carry-over.

The Budget and Finance committee recommends that the Budget presented for 2026 be modified before giving final submission. The cash reserves of \$10000 can be used to make a zero-based budget. After Soror Thomas' report, Madam President suggested that committees have discussion regarding income; funds coming in. There is also a suggestion for serious discussion of dues increasing. She further stated we must need all Sorors to do their absolute best to support all fundraisers. We have fallen short of fundraising goals, and it is hoped that we can close out the

perfume fundraiser before 2025 ends. There will be a meeting called later this month to discuss the 2026 budget with needed modifications. The MSC calendar of events will be tabled until after Budget finalized and approved.

Stepping into Summer Sneaker Ball After Action Report provided and reflects \$3,940.63 profit that was submitted by Sorors Pamela Brown and Claire Taylor.

Unfinished Business: None

New Business:

Votes for Executive Board Recommendations to Chapter Members

- Soror Chonta Haynes moved to support recommendation of the Physical and Mental Health Committee of the Dothea H. Smith Health Fair on November 8, 2025, 8 am to 2 pm at Mount Tabor First Baptist Church in Palatka; with monetary donation of \$50.00. **56 (53 in-person, 3 online)** YES, **0** opposed. Motion passes. Soror Chonta Haynes moved that we accept the recommendation of the Physical and Mental Health Committee

Announcements

Soror Chonta Haynes recognized that Iris Smith will be contact person for St. Johns County.

Soror Jennifer Harris stated November 15th is storage clean up date.

Soror Lasherica Jefferies asked for singers for the 30-th anniversary celebration.

Soror Shelley Gourdine thanked Sorors for support of NAACP Freedom Fund Luncheon.

Soror Cynthia White announced that the St. Johns County Democratic Black Caucus Mix and Mingle in St. Augustine FL.

Soror Camille Beliard announced the chapter photo in front of auditorium.

Soror Helen Jackson gave thanks to those who supported the honoring of the First Responders.

Motion to Adjourn: It was moved by Soror Chonta Haynes to adjourn meeting

With no further business to discuss, the meeting was adjourned at 12:27 pm.

Respectfully submitted,



Soror Kathy Wright

Recording Secretary

Attendance:

1. Kimberly Smith
2. Kathy Wright
3. Alicia Washington
4. Miriam Hughey-Guy
5. Lasherica Jefferies
6. Jennifer Harris
7. Lalita Thomas
8. Linda Fuce
9. Ranata Wright
10. Camille Beliard
11. Iris Smith
12. Caroel DeBose
13. Clarrissa DeBose
14. Sharon Spell
15. Mitzi Brandon
16. Carolyn Roberson
17. Pamela Randall
18. Ina Backman
19. Cynthia White
20. Chonta Haynes
21. Lasherica Jefferies
22. Courtney Alston
23. Sandra Matthews
24. Miriam Hughey-Guy
25. Jackie Robinson
26. Peggy Turner
27. Latashia Ashford
28. Theresa Brown
29. Shelley Gourdine
30. Sadie Milliner-Smith
31. Janice Wright
32. Donna Easterling
33. Mikaila Jones
34. Yvette Jones
35. Angela Williams
36. Lasandra Williams
37. Lakeshia Rayburn
38. Weyatta Murray
39. Amanda Sands
40. Kiana Francois
41. Twyla Prindle
42. Mildra Walker
43. Sheryl Lewis
44. Helen Jackson
45. Kimberly Lyn
46. Jalisa Ferguson
47. Krystal Jones
48. Sharon Brown
49. Deidra Calloway
50. Latoya Lockhart
51. Barbara Soomon
52. Mary Cook
53. Derry Lassiter-Young
54. Tiffany McKinney
55. Margaret Dodson-Hatcher
56. Pamela Brown
57. Claire Taylor
58. Amanda Sands
59. Rekia Anumege
60. Michelle Davis
61. Monica Crawford
62. Lashan Simmons*
63. Lakeisha Chestnut
64. Olivet Underwood-Mobley
65. Michelle Patterson-Moss
66. Yanetta Arnold
67. Annie Davis
68. Derby Johnson
69. Chanelle Walker
70. Dariana Tobler
71. Sandra Miles
72. Tempestt Jones-Lee
73. Demetra Edwards*

**Visiting Soror*

Virtual:

74. Joann Johnson
75. Deborah Randall
76. Jonell Williams
77. Sharon Williams
78. Robin Wright
79. Kimberly Wright